



FileCM – Upgrade Instructions

Upgrade Instructions

FileCM

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Document Summary

The goal of this document is to provide step by step instructions for upgrading to a new version of FileCM

Upgrade to Version 4.2

Backup

1. Take a backup of FileCM Database
2. If using SQL Server refer <http://msdn.microsoft.com/en-us/library/ms187510.aspx>
3. Take a backup of FileCM OSSStore (the location where documents are physically stored on the file system)

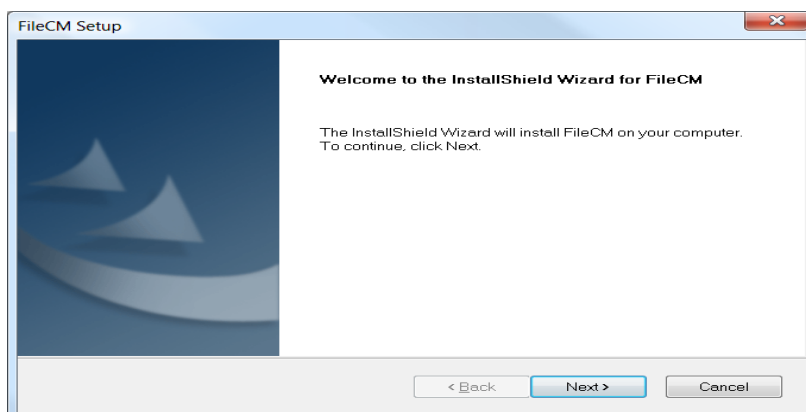
Uninstall

1. Uninstall the existing version of FileCM
2. Restart the machine

Install

Application

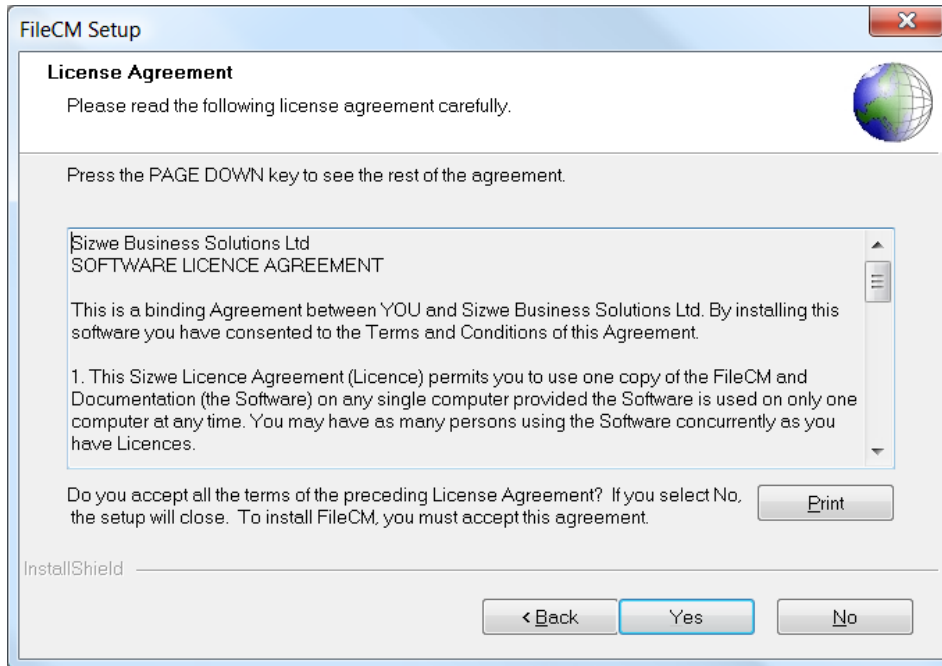
1. Click on "Start Install" in the FileCM installation CD



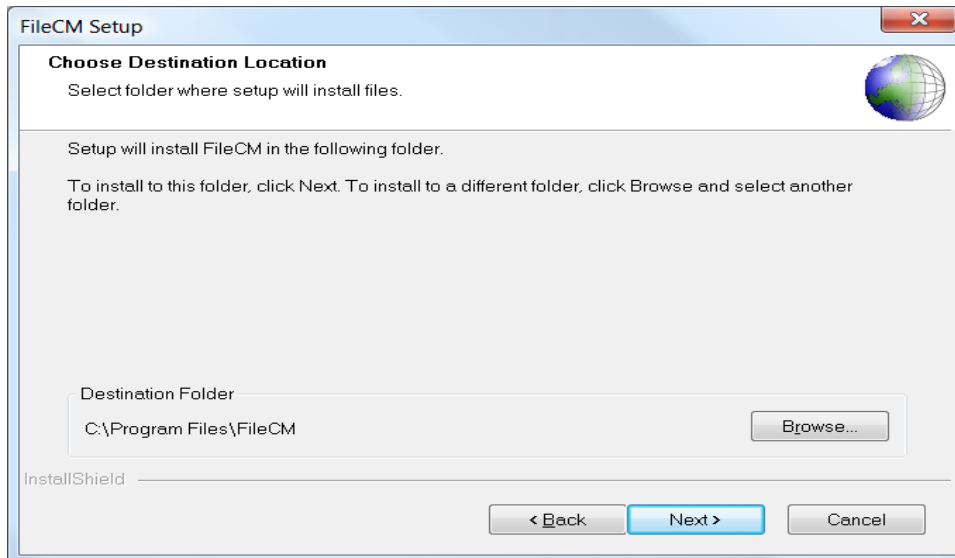
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2. Click Next



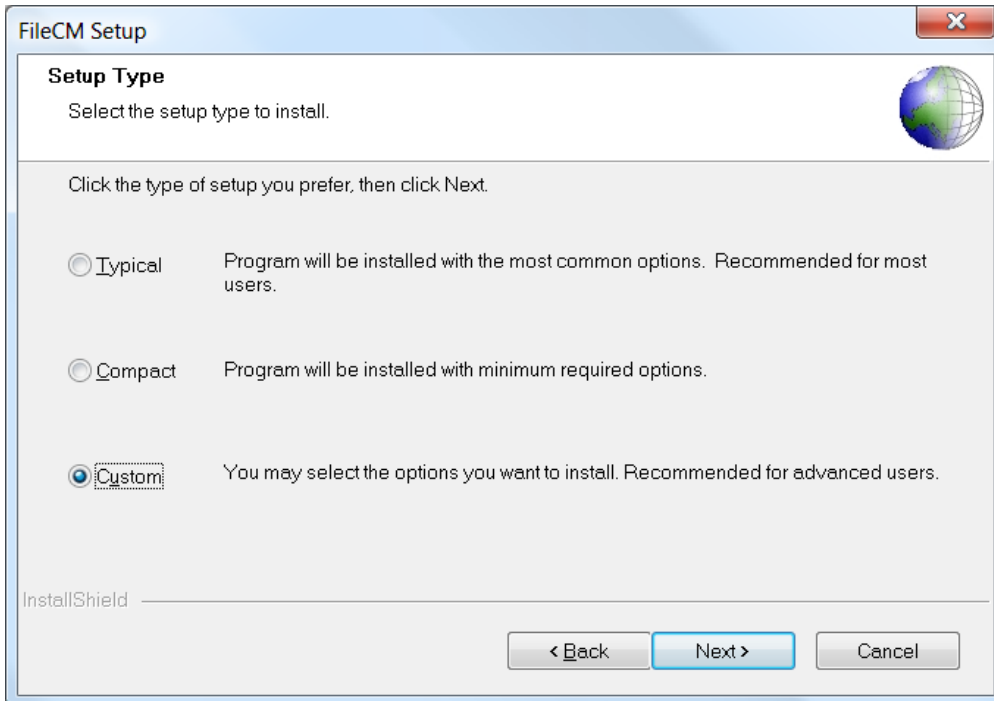
3. Review the agreement and click Yes



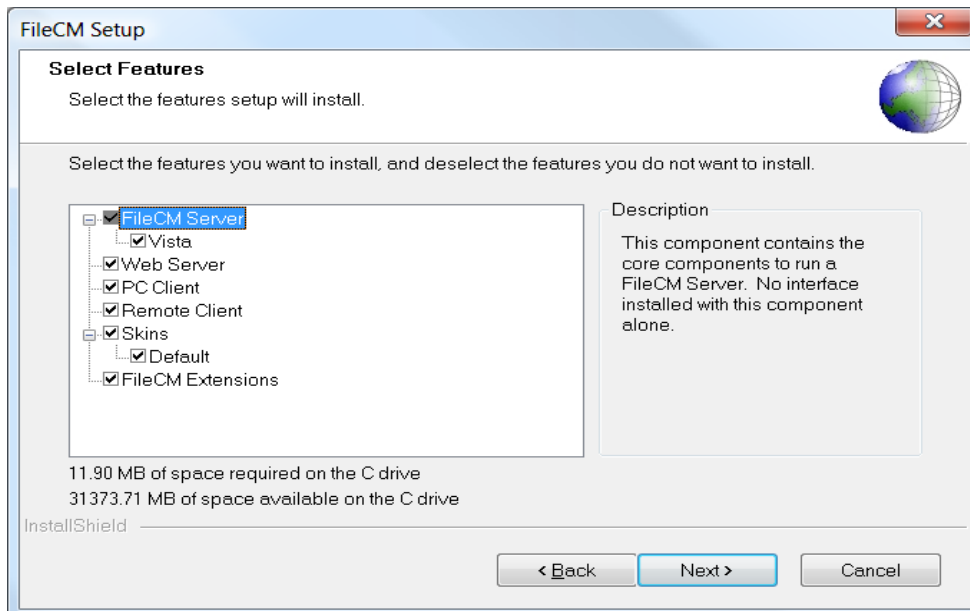
4. Change the destination folder if required and Click Next

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5. Select Custom and Click Next



6. Select All the features and Click Next

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7. On all the screens after this, Click Next
8. Click Finish on last screen

Database

1. If using SQL Server, open FileCM Database
2. Open Query Analyser
3. Run the SQL4.0.sql file located in the scripts folder in the FileCM Installation CD
4. If using Microsoft Access as FileCM Database. Open the FileCM Database file
5. Open Query screen
6. Run the commands inside MSAccess4.0_Step1.txt and MSAccess4.0_Step2.txt file located in the scripts folder in the FileCM Installation CD

Troubleshooting

Issue	Solution
FileCM registration error	Go to Start – Run and fire the following command Regsvr32 <FileCMAPI path> (this is usually the location where FileCM is installed) Example: regsvr32 "c:\programFiles\filem\filecmapi.dll"
Web application not working	Confirm FileCM is added in the Component service Confirm FileCM web is created in IIS

On Steps to install FileCM web, please refer to "Installing FileCM" topic in FileCM Help file